

North Shore Basket Guild Membership Policy

- Annual dues are \$15 a year and are payable in September of each year. Dues will not be pro-rated if joining mid year.
- If membership dues are not received by October 15 for the current year, member will be dropped from the mailing list without further notice.
- Dues must be paid directly to the Membership Chair, together with a new membership form, each year to ensure correct contact information. Membership forms are available on the NSBG website or at guild. Contact information should be written legibly so all information can be correctly recorded.
- An e-mail will be sent to member as confirmation that payment has been received and membership is updated.
- Member is responsible to notify Membership Chair in writing of any change in address, phone number or e-mail address during the membership year.
- Membership Chair will provide Program Chair with updated membership listing as changes are made to ensure member priority for class registration.
- Membership Chair will provide Newsletter Chair with updated membership listing as changes are made to ensure correct mailing/e-mailing information.

North Shore Basket Guild Class Registration Policy

- Paid guild members will be given preference over non-members.
- Non-members may take one class. Their name will go on a waiting list and, if at registration deadline there are still openings, non-members will go on class list in order received and will be notified. There will be no exceptions.
- All class registrations will go to the program committee person, whose name and mailing address is on the registration form, not instructors.
- The ordering of just basket kits is up to the individual instructors.
- If you pay for a class and cannot attend, you will get a kit unless you find someone else to take your place. Preparing for classes is a commitment of time and money for the instructor.